**Format PPT Presentasi Seminar Hasil dan Format Pelaporan Kegiatan Penelitian dan PKM**

1. **Presentasi seminar hasil penelitian**

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| **Unsur** | **Keterangan** |
| Durasi presentasi | Maks 10 menit |
| Slide | Maksimum 5 - 7 slide   * Halaman judul * Tujuan * Metode * Hasil (maks 3 hal) * Luaran |
| Tanggapan Reviewer | Maks 10 menit |

**2 Sistematika Penulisan Laporan Penelitian**

Bagian Awal, yang berisi:

Halaman Judul

Halaman Ringkasan Penelitian

Halaman Kata Pengantar

Halaman Daftar Isi

Halaman Daftar Tabel (jika ada)

Halaman Daftar Gambar (jika ada)

Halaman Daftar Lampiran (jika ada)

Bagian Inti, yang berisi :

BAB I. PENDAHULUAN

1.1 Latar Belakang Penelitian

1.2 Perumusan Masalah

1.3 Maksud dan Tujuan Penelitian

1.4 Luaran/Manfaat Penelitian

BAB II. TINJAUAN PUSTAKA (disesuaikan dengan kebutuhan)

2.1 Teori yang relevan

2.1 Penelitian terdahulu (rekam jejak penelitian yang relevan)

2.2 Kerangka Pemikiran

2.3 dst

BAB III. METODE PENELITIAN (BAHAN dan METODE)

3.1 Lokasi dan Waktu Penelitian

3.2 Cara Penentuan Ukuran Sampel (jika perlu, disesuaikan)

3.3 Jenis dan Sumber Data

3.4 Teknik Pengumpulan Data

3.5 Teknik Analsisi Data atau Rancangan Pengujian Hipotesis (jika pakai hipótesis)

3.6 dst. (disesuaikan dengan kebutuhan)

BAB IV. KEADAAN UMUM TEMPAT/DAERAH PENELITIAN (untuk survei/jika perlu)

BAB V. HASIL PENELITIAN DAN PEMBAHASAN

(sub pokok bahasan disesuaikan)

BAB VI. KESIMPULAN DAN SARAN

Kesimpulan dan Saran

DAFTAR PUSTAKA

LAMPIRAN

1. Lampiran Penelitian
   * Data-data pendukung (instrumen, data,dll)
   * Modul, gambar alat/media
   * Dokumentasi
2. Luaran Penelitian
   * Artikel Jurnal/Prosiding (lampirkan artikel jurnal atau prosiding)
   * Skripsi mahasiswa S1 (Kecuali untuk Skim Perbaikan Pembelajaran)
3. Pertanggungjawaban penggunaan dana penelitian

* Laporan penggunaan dana
* Logbook pengeluaran dana dan fotokopi bukti fisik/kuitansi

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| **LAPORAN KEGIATAN PENELITIAN**  **SKEMA …………………………….**  (Font 14 bold)    **JUDUL PENELITIAN (Font 14 bold)**  KETUA : NAMA NIDN  ANGGOTA : NAMA NIDN  (Tulis semua nama lengkap dengan gelar akademiknya)  SUMBER DANA : PNBP FKIP Universitas Riau Tahun 2018  Nomor Kontrak :…………….  **FAKULTAS KEGURUAN DAN ILMU PENDIDIKAN**  **UNIVERSITAS RIAU**  **Bulan…. Tahun…** |

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| HALAMAN PENGESAHAN LAPORAN KEGIATAN PENELITIAN  [nama skim penelitian]   |  |  |  |  | | --- | --- | --- | --- | | 1 | Judul Penelitian | : |  | | 2 | Ketua Peneliti |  |  | |  | a. Nama | : |  | |  | b. NIP | : |  | |  | c. NIDN  d. Jabatan Struktural | :  : |  | |  | e. Jabatan Funsional | : |  | |  | f. Fakultas / Jurusan | : |  | |  | g. Alamat Kantor | : |  | |  | h. Telpn/Fax  i. Alamat Rumah  j. HP/Telp/Fax/E-mail | :  :  : |  | | 3 | Anggota (1) |  |  | |  | a. Nama | : |  | |  | b. Jabatan Fungsional | : |  | |  | c. NIDN | : |  | | 4 | Anggota (2) |  |  | |  | a. Nama | : |  | |  | b. Jabatan Fungsional | : |  | |  | c. NIDN | : |  | | 5 | Anggota (n) |  |  | |  | a. Nama | : |  | |  | b. Jabatan Fungsional | : |  | |  | c. NIDN | : |  | | 6 | Jangka Waktu Penelitian | : | Sesuai dengan Kontrak | | 7 | Pembiayaan  a. Jumlah Dana | :  : | Rp. | |  | b. Sumber dana | : | PNBP FKIP Universitas Riau tahun 2018 |  |  |  |  | | --- | --- | --- | | Menyetujui: | Pekanbaru, …………….. | | | Dekan FKIP Universitas Riau | Ketua peneliti, | | | Prof. Dr. H. M. Nur Mustafa, M.Pd  NIP. 196010131986031002 | | [Nama Peneliti]  [NIP ……………..] | | | Mengetahui:  Ketua LPPM Universitas Riau  Prof. Dr. Almasdi Syahza, SE.,MP  NIP. 196008221990021002 | | | |

1. **Presentasi seminar hasil PKM**

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| **Unsur** | **Keterangan** |
| Durasi presentasi | Maks 10 menit |
| Slide | Maksimum 5 - 7 slide   * Halaman judul * Tujuan * Metode * Hasil (maks 3 hal) * Dokumentasi kegiatan |
| Tanggapan Reviewer | Maks 10 menit |

1. **Sistematika Penulisan Laporan Akhir PKM**

***Bagian awal:***

Halaman Judul

Halaman Pengesahan

Ringkasan Kegiatan Pengabdian

Kata Pengantar

Daftar Isi

Halaman Daftar Tabel (jika ada)

Halaman Daftar Gambar (jika ada)

Halaman Daftar Lampiran (jika ada)

***Bagian inti:***

BAB I. PENDAHULUAN ............................................................................................

1.1 Analisis Situasi .....................................................................................

1.2 Identifikasi Dan Perumusan Masalah ...................................................

1.3 Tujuan Kegiatan Pengabdian ................................................................

1.4 Manfaat Kegiatan .................................................................................

1.5 Masyarakat Sasaran ............................................................................

BAB II. TINJAUAN PUSTAKA (disesuaikan) .............................................................

2.1 Tinjauan Teoritis (Hasil-hasil Riset Sebelumnya) ...................................

2.2 Kerangka Pemikiran Kegiatan ...............................................................

BAB III. METODE PENERAPAN (disesuaikan) ...........................................................

3.1 Langkah-langkah Kegiatan ...................................................................

3.2 Teknik Penyelesaian Masalah ..............................................................

3.3 Dst .......................................................................................................

3.4 Alat Ukur Ketercapaian ........................................................................

BAB IV. HASIL DAN KETERCAPAIAN SASARAN (disesuaikan) ................................

4.1 Gambaran Umum Masyarakat Sasaran .................................................

4.2 Potensi Pengembangan (Pemberdayaan) Masyarakat ........................

4.3 Solusi Pengembangan (Pemberdayaan) Masyarakat ..........................

4.4 Tingkat Ketercapaian Sasaran Program ...............................................

4.5 Dst .......................................................................................................

BAB V. PENUTUP ..................................................................................................

5.1 Kesimpulan ..........................................................................................

5.2 Rekomendasi .......................................................................................

LAMPIRAN ................................................................................

* Data-data Pendukung

- Dokumentasi kegiatan

- Laporan penggunaan dana dan bukti fisik

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| **LAPORAN KEGIATAN**  **PENGABDIAN KEPADA MASYARAKAT**  **(Font 14 bold**)    **JUDUL PENGABDIAN KEPADA MASYARAKAT**  **(Font 14 bold)**  OLEH :  Ketua : Nama Lengkap  Anggota : 1. Nama Lengkap NIDN  2. Nama Lengkap NIDN  3. dst  (Tulis semua nama anggota lengkap dengan gelar akademiknya)  Sumber Dana : PNBP FKIP Universitas Riau tahun 2018  Nomor kontrak: ……………………………….    **FAKULTAS KEGURUAN DAN ILMU PENDIDIKAN**  **UNIVERSITAS RIAU**  **PEKANBARU**  **bulan ….tahun …..** |

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| HALAMAN PENGESAHAN  LAPORAN KEGIATAN PENGABDIAN FKIP UNRI 2018   |  |  |  |  | | --- | --- | --- | --- | | 1 | Judul Pengabdian | : |  | | 2 | Ketua pengabdi |  |  | |  | a. Nama | : |  | |  | b. NIP | : |  | |  | c. NIDN  d. Jabatan Struktural | :  : |  | |  | e. Jabatan Funsional | : |  | |  | f. Fakultas / Jurusan | : |  | |  | g. Alamat Kantor | : |  | |  | h. Telpn/Fax  i. Alamat Rumah  j. HP/Telp/Fax/E-mail | :  :  : |  | | 3 | Anggota (1) |  |  | |  | a. Nama | : |  | |  | b. Jabatan Fungsional | : |  | |  | c. NIDN | : |  | | 4 | Anggota (2) |  |  | |  | a. Nama | : |  | |  | b. Jabatan Fungsional | : |  | |  | c. NIDN | : |  | | 5 | Anggota (n) |  |  | |  | a. Nama | : |  | |  | b. Jabatan Fungsional | : |  | |  | c. NIDN | : |  | | 6 | Jangka Waktu Pengabdian | : | Sesuaikan dengan Kontrak | | 7 | Pembiayaan  a. Jumlah dana | :  : | Rp. | |  | b. Sumber dana | : | PNBP FKIP Universitas Riau tahun 2018 |  |  |  | | --- | --- | | Menyetujui: | Pekanbaru, …………….. | | Dekan FKIP Universitas Riau | Ketua Pengabdi, | | Prof. Dr. H. M. Nur Mustafa, M.Pd  NIP. 196010131986031002 | [Nama Pengabdi]  [NIP ……………..] | | Mengetahui:  Ketua LPPM Universitas Riau  Prof. Dr. Almasdi Syahza, SE.,MP  NIP. 196008221990021002 | | |